

QUALIFICATIONS FOR MEMBERSHIP

A sole Proprietorship, or a Partnership or an Association of Persons or a Body Corporate or a Multinational Corporation or a Service concern shall be eligible for the membership of the Lahore Chamber of Commerce and Industry, such a firm or company is being assessed for the purpose of income tax or sales tax if applicable at Lahore or has its head office, registered office or manufacturing concern located in the Lahore district.

CORPORATE MEMBER This class of membership shall be open to all industrial and commercial undertakings either a body corporate or a multinational corporation with its head office or branch office in Pakistan or a sales-tax-registered manufacturing or a sales-tax-registered business concern having annual turn-over of Rs. 50 million or above.	ASSOCIATE MEMBER This class of membership shall be open to medium and small industrial and commercial undertakings, which are not a body corporate or a multinational or a sales Tax registered manufacturing concern or a sales-tax-registered business concern having annual turn-over Rs. 50 million or above.
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Documents Required for Different Categories of Business

PROPRIETORSHIP	PARTNERSHIP	COMPANY
Application on firm/Company original letterhead signed by the Proprietor.	Application on firm/Company original letterhead signed by the Managing Partner.	Application on Company original letterhead signed by the Managing Director.
Completely filled in Membership Form	Completely filled in Membership Form	Completely filled in Membership Form
PHOTOCOPIES REQUIRED. C.N.I.C of the proprietor. (A4 size page with clear impression). NTN (RTO/CTO-Lahore) as a business individual bearing the title of business applied for membership. Copy of Utility bill of business premises.	PHOTOCOPIES REQUIRED. C.N.I.C of all partners (A4 size page with clear impression) NTN (RTO/CTO-Lahore) of firm / company along with all partners. Partnership deed on Rs.1000 stamp paper. Form-C in case of registered firm. Copy of Utility bill of business premises.	PHOTOCOPIES REQUIRED. C.N.I.C of all directors. (A4 size page with clear impression) Copy of Passport in case of a foreigner National. NTN (RTO/CTO-Lahore) of the Company Copy of Utility bill of business premises.
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Account maintenance certificate in original (Not older than three months) from Bank situated in Lahore bearing title of business applied for membership.	Account maintenance certificate in original (Not older than three months) from Bank situated in Lahore bearing title of business applied for membership.	Account maintenance certificate in original (Not older than three months) from Bank situated in Lahore bearing title of business applied for membership.

The membership shall be granted for the period of one year and shall expire on 31st day of March every year irrespective of the date of grant of membership.

In case of a firm/company represented by a foreign national or a local firm having partnership with a foreign national(s), an amount equivalent to USD 750 shall be payable through Pay Order in favour of Lahore Chamber of Commerce & Industry, in addition to the prescribed new membership fee, towards International Trade Development.

Membership fee will be received through Pay Order drawn on same bank account of the company/firm of which account maintenance certificate is attached with membership application.

CLASS OF MEMBERSHIP	REGULAR Processing Time 40 working Days	URGENT Processing Time 15 working Days	EXECUTIVE Processing Time 3 working Days
CORPORATE CLASS	Rs. 10,650/- Pay Order	Rs. 15,100/- Pay Order	Rs. 20,000/- Pay Order
ASSOCIATE CLASS	Rs. 4,450/- Pay Order	Rs. 7,300/- Pay Order	Rs. 10,000/- Pay Order



The Secretary General
The Lahore Chamber of Commerce & Industry
11-Shara-e-Aiwan-e-Sanat-o-Tijarat, Lahore.



لاہور چیمبر آف کامرس اینڈ انڈسٹری
11 شارع ایوان صنعت و تجارت، لاہور

درخواست برائے رکنیت

Subject: Application for LCCI Membership

Dear Sir,

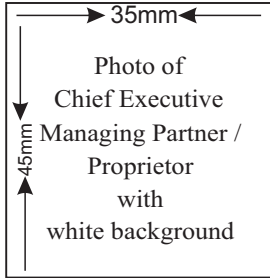
I/We do hereby apply for membership of the Lahore Chamber of Commerce & Industry and undertake to abide by the Memorandum and Articles of Association of the Chamber on being enrolled as Member and I/we have no criminal conviction. Particulars of my/our bussiness are given as under;

میں/ہم اقرار کرتا کرتی ہیں کہ اس ایوان کی رکنیت حاصل کرنے کے بعد اس کے قواعد و ضوابط اور تحریری آئین کے پابند رہیں گے اور مجھے کسی عدالت سے سزا نہیں ہوئی

DECLARATION

I/We _____ do solemnly declare and affirm that;
(Name of Chief Executive / Managing Partner/Proprietor)

- My/Our Firm/Company has never been a member of this chamber prior to the application submitted herewith.
میں/ہم اس بات کا حلف اقرار کرتا کرتی ہیں کہ رکنیت کی درخواست سے پہلے میری/ہماری فرم/کمپنی اس ایوان کی رکن نہیں ہے۔
- Our particulars are true to the best of my knowledge & belief.
رکنیت کے لئے دی گئی درخواست میں درج کیے گئے تمام کوائف درست اور تصدیق شدہ ہیں۔
- Hold myself/ourseleves responsible for all legal/judicial consequences arising due to false statement.,
درخواست میں دیئے گئے کوائف میں سے اگر کوئی غلط ثابت ہوا تو ادارہ اس کے خلاف قانونی چارہ جوئی کا حق محفوظ رکھتا ہے۔



Yours faithfully,

دستخط
Signature

مہر فرم/کمپنی

Stamp of Firm/Co.

Note: → Affix stamp of the company/ firm on the photograph in such a manner to cover a part of the photograph

Declaration by Proposer and Seconder:

We do hereby attest that we know the applicant. He is a genuine businessman and his particulars are true to our knowledge and belief.

ہم اس بات کی تصدیق کرتے ہیں کہ درخواست گزار حقیقی کاروباری ہے ہم اس کو ذاتی طور پر جانتے ہیں اور اس نے جو کوائف درخواست میں درج کیے ہیں ہمارے علم کے مطابق درست ہیں

Proposed by (تجویز کنندہ)

نام فرم/کمپنی M/s. _____ Membership No. ممبر شپ نمبر _____

Representative Name نام نمائندہ _____ Mobile #: موبائل نمبر _____

Signature دستخط _____ Stamp مہر _____

Seconded by

نام فرم/کمپنی M/s. _____ Membership No. ممبر شپ نمبر _____

Representative Name نام نمائندہ _____ Mobile #: موبائل نمبر _____

Signature دستخط _____ Stamp مہر _____

FOR OFFICE USE ONLY دفتری استعمال کیلئے

Class of Membership Corporate کارپوریٹ ممبر ☐ Associate ایسوسی ایٹ ممبر ☐ Received Rs. رقم وصول _____

قسم رکنیت _____

By cash/cheque No. _____ Receipt No. _____ Dated _____

چیک نمبر

رسیڈ نمبر

تاریخ

Signature of Cashier دستخط وصول کنندہ _____

نوٹ: تجویز اور تصدیق کنندہ کے لئے علیحدہ علیحدہ کمپنیاں سے تصدیق درکار ہے۔ ایک ہی مالک دو درخواستیں نہیں کر سکتا۔

1. Firm/Company Name_____

2. Name of Representative_____

(Any one of the Directors or Partners can represent the concern and in case of Proprietorship only Proprietor can be a representative)

3. CNIC No — —

4. Passport No.of the Representative(in case of Foreign National)_____

5. Representative Date of Birth_____ Place of Birth_____ Nationality:_____

6. Postal Address of Company / Firm_____

7. Business Premises Owned ☐ Rented ☐ E-mail:_____

8. Ph: Office: 042- 042- Fax:

9. Representative Mobile:— 2)—

10. Paid up Capital_____ Annual Turnover (Pak Rs.)_____ No. of Employees_____

11. National Tax No. STRN: YES ☐ NO ☐

12. Company Status: Proprietorship ☐ Partnership ☐ Corporation ☐ Company ☐

13. Business Type: Trading ☐ Importer ☐ Exporter ☐ Services ☐ Manufacturer ☐

Retailer ☐ Wholesaler ☐ Departmental Store ☐

14. Business Sector _____ Business Sub Sector _____

15. Main Commodity or Product _____

16. Name of Bank _____ Branch Address/Code _____

DECLARATION

I/WE do hereby solemnly declar and attest that the photograph & signature affixed are true of the representative aforementioned.

Representative Signature

Sign within the box.

Representative Phtoto

35mm

45mm

Representative photo with white background.

Attested by:

Any one of the Directors/Partners other than representing the Company/ Firm will acknowledge the representation.

Name: _____

Signature _____

Particular of Directors / Partners :

Membership No. _____

Name: _____

Designation _____

(Director, Partner)

CNIC No. — —

Cell #: _____

Passport No (in case of foreign national) _____

NTN. —

Signature

Photo

Membership No. _____

Name: _____

Designation _____

(Director, Partner)

CNIC No. — —

Cell #: _____

Passport No (in case of foreign national) _____

NTN. —

Signature

Photo

Membership No. _____

Name: _____

Designation _____

(Director, Partner)

CNIC No. — —

Cell #: _____

Passport No (in case of foreign national) _____

NTN. —

Signature

Photo

Membership No. _____

Name: _____

Designation _____

(Director, Partner)

CNIC No. — —

Cell #: _____

Passport No (in case of foreign national) _____

NTN. —

Signature

Photo

Membership No. _____

Name: _____

Designation _____

(Director, Partner)

CNIC No. — —

Cell #: _____

Passport No (in case of foreign national) _____

NTN. —

Signature

Photo

NOTE: In case of more than five Directors / Partners use photocopy of this page

The Secretary General
Lahore Chamber of Commerce and Industry
Lahore

Subject: Authority letter for submission of LCCI Membership Application.

Dear Sir.

I/We hereby authorize Mr./Ms. who is an employee / consultant of my / our firm / company to submit application for enrolment as member of the Lahore Chamber of Commerce and Industry.

Details of Authorized Person

Name.....
PROPRIETOR / PARTNER / DIRECTOR

Signature
OF THE PERSON TO WHOM AUTHORITY IS GIVEN

CNIC.....

Cell.....

Signature.....
PROPRIETOR / PARTNER / DIRECTOR

چند توجہ طلب امور

- ★ ممبر شپ حاصل کرنے کے لئے درخواست فارم کی فوٹو کاپی قابل قبول نہیں ہوگی۔
- ★ فارم پر معلومات احتیاط سے درج کریں کاٹ چھانٹ اور فلوڈ لگا کر تبدیل کیے ہوئے کوائف والا فارم قبول نہیں ہوگا۔
- ★ ممبر شپ فارم کے ساتھ کمپیوٹرائزڈ شناختی کارڈ کی واضح اور فل پیج کاپی منسلک کریں۔ جس پر تصویر اور سائن واضح طور پر دیکھے جاسکیں۔
- ★ ممبر شپ فارم میں تمام معلومات **CAPITAL LETTER** میں لکھیں۔
- ★ لاہور چیمبر کی مدت رکنیت ایک سال ہے جس کی معیاد ہر سال 31 مارچ کو ختم ہو جائے گی، قطع نظر اس کے کہ رکنیت کی تاریخ اجرا کچھ بھی ہو۔
- ★ ممبر شپ پر تجویز اور تصدیق کنندہ کی فرم یا کمپنی کی رکنیت تجدید شدہ ہونی چاہیے۔
- ★ فارم پر تصاویر گم سٹیک یا گوند سے چسپاں کریں اور تمام تصاویر وائٹ بیک گراؤنڈ کے ساتھ ہونی چاہیں۔
- ★ کمپنی کے مالک اگر فارم جمع کروانے نہیں آسکتے تو درخواست فارم جمع کروانے والے کے کوائف اوپر دیئے گئے اتھارٹی لیٹر میں درج کریں۔ اور شناختی کارڈ کی کاپی بھی منسلک کریں۔

OBSERVATIONS (For Office use)

Date.....

- 1 ☐ Incomplete Form.
- 2 ☐ Application on Company / Firm Letterhead with signature of (representative) and stamp
- 3 ☐ Clear readable copy of CNIC of Proprietor / Partners / Directors.
- 4 ☐ Copy of NTN / STN (RTO Lahore) of Prop/AOP/Partners /Co's/ bearing title of business applied for membership.
- 5 ☐ Bank Account Maintenance Certificate and Copy of Form "C" or "D"
- 6 ☐ Copy of Partnership Deed
- 7 ☐ Certificate of Incorporation, Memorandum & Articles of Association, Form 9, Form II, duly certified by SECP.
- 8 ☐ Copy of Electricity Bill of business premises.
- 9 ☐ Studio pictures with white back ground.
- 10 ☐ Signature and stamp of proposer & seconder having valid membership status.
- 11 ☐ Firm's / Company's stamp
- 12 ☐ Pay order
- 13 ☐ Signatures does not match with CNIC

Staff Signature.....